

- I. Call to Order By Board Secretary**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee, expires 2019		
2. Lynell Burgos	Board Trustee, expires 2021		
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020		
4. Evan Gentry	Board Trustee, expires 2019		
5. Indira Grullon	Board Trustee, expires 2021		
6. Sean Hewitt	Board Trustee, expires 2019		
7. Susan Jackson	Board Chair, expires 2021		
8. Mariu Reynoso	Board Trustee, expires 2019		
9. Anju Thomas	Board Trustee, expires 2020		

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director		
Hector Alvarez	Assistant Education Director		
Michael Falkowski	SBA / Board Secretary		
TBD	Teacher Representative		

IV. Pledge of Allegiance

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 27, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 16, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

VII. Public Comment

VIII. Correspondence

IX. Reports

1. Director’s Report

Motion to accept Director’s Report:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

X. Closed Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

Topics:

XI. Adjourn Closed and Open Public Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

XII. Motions for Approval

1. Finance

- a. To approve the July & August 2018 Board Secretary Report.
- b. To approve the July & August 2018 Reconciliation Report.
- c. Bills List: Approve Bills List from August 17, 2018 to September 27, 2018.
- d. Payroll: To approve the following payrolls:

August 15, 2018	\$49,988.01
August 30, 2018	\$35,631.49
September 15, 2018	\$187,354.64

- e. To approve the contract with **Border Crossers** to provide professional development for the 2018/2019 school year at a cost of \$5000.
- f. To approve the contract with **Learning Improvement Associates** to provide ESEA Grant administration services at the following rates, not to exceed 5% of Grant:
 - i. \$650/day On-site
 - ii. \$60/hr off-site

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

2. Buildings & Grounds

- a. To approve the architectural proposal by **The Reynolds Group, Inc.** to prepare plans to remediate the flooding issues on the northeast side of the building at a cost of _____.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

3. Personnel

- a. To re-approve the salary for **George Newton** salary at \$87,000.00 for the FY19 school year, which was previously approved for \$86,571.50 at the July 19, 2018 Board Meeting.

- b. To approve the 2018/2019 school year stipend for **Maria Torres** as the **Group Leader - Specials/Success/ESL** program at an amount of \$2,772.
- c. To approve the following updated job description:
 - i. **Coordinator for Title I and Title III Funded Activities.**
- d. To approve **substitute nurse** daily rate up to \$300/day.
- e. To approve the following leaves of absence:
 - i. **Jennifer Banks**, approximately November 2018 to March 2019
 - ii. **Hila Reich**, extends to January 2019
- f. To approve the following resignation:
 - i. **Jessica Kurc Joudrey**, effective November 7, 2018
- g. To approve the following After School staff for the 2018-2019 school year:

Name	Description	Hourly Rate
Guadalupe Dominguez		\$ 12.00
Sarita Taylor		\$ 14.49
Francis Peralta	Sub	\$ 12.42
Susan Alexander	Sub	\$ 15.00
Alexa Estrada		\$ 10.00
Leyla Haynes-Siglam		\$ 12.00
Nya Johnson	Sub	\$ 10.00
Elaine Rodriguez	Sub	\$ 10.00
Daisy Amador	Sub	\$ 14.00
Maria Jose Reyes Santos		\$ 12.00
Viviana Ortega		\$ 13.00

- h. To approve the Cafeteria Staff for the 2018-2019 school year:

Name	Hourly Rate
Magali Ventura	\$ 13.25
Gloria Gonzalez	\$ 13.25
Carlos Banegas	\$ 14.32

- i. To approve the following new hire for the 2018-2019 school year:

Name	Position	Salary	Effective
Nancy Angelet	Student Aid Leave Replacement for Lourdes	\$15.20/hr	September 25, 2018
TBD	Student Aid (New)		Immediately

- j. To approve the Request for Approval of **College Coursework** for **Alejandra Suastegui** at Middlesex County College for the Fall 2018 Semester.
- k. To approve the following Professional Development:

Who	When	Where	Topics	Cost + Allowed Travel
Lyubov Dubinina	11/1/18	NJ Law Center, New Brunswick	The Role of the School Climate Team	No Cost

Martha Goz	10/19/18	Bridgewater, NJ	Strengthening our Schools	No Cost
Victor Calderon	10/6/18	Branchburg, NJ	Code Compliance Update	\$245 Registration
Victor Calderon	10/20/18	Rutgers, New Brunswick	Workplace Communication	\$132 Registration
Nancy Bergen	9/23/18	ESCNJ, Piscataway	Prevent Opioid Overdose	No Cost
Nancy Bergen	11/15/2018	ESCNJ, Piscataway	Social Media & Internet Safety	No Cost
Nancy Bergen	09/27/2018	ESCNJ, Piscataway	Trends in Substance Abuse/Vaping	No Cost
Martha Goz & Lilia Fabila-Guilbot	10/26/2018	Piscataway, NJ	Working with African American Clients & Families	\$150 Registration

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

4. Curriculum/Special Education

- a. To approve the participation of two (2) students in the Middlesex County Arts Middle School at a cost of \$845/student for a total of \$1690.
- b. To approve the following field trips:

Who	When	Where	Cost + Allowed Travel
2 nd Grade, 44 Students, 6 Chaperones	2/22/18	Liberty Science Center, Jersey City, NJ	\$10/student
132, Grades 6-8 Students, 10 Chaperones	11/27/18	State Theatre, New Brunswick, NJ	\$8/student
88 Students, Grades 4/5, 9 Chaperones	11/16/18	NJ State Museum, Trenton NJ	\$3 Lab \$3 Planetarium
44 Students, Grade 4, 5 Chaperones	5/29/19	Drumthwacket, Princeton, NJ	N/A
44 Students, Kindergarten, 4 Chaperones	10/23/18	New Brunswick Library	N/A
Grade 4	10/3/218	RWJ Wellness on Wheels Mobile Unit, Drift Street, New Brunswick, NJ	N/A

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

5. Policy/Miscellaneous

- a. To approve the first reading of the following policies and regulations:
 - i. 1613 – Disclosure and Review of Applicant’s Employment History – Policy & Regulation (M)
 - ii. 5512 - Harassment, Intimidation, and Bullying (HIB) – Policy (M)
 - iii. 5512 - Harassment, Intimidation, or Bullying Investigation Procedure – Regulation (M)
 - iv. 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – Policy & Regulation (M)
 - v. 8561 - Procurement Procedures for School Nutrition Programs Policy (M)
 - vi. 1550 – Equal Employment/Anti-Discrimination Practices – Policy & Regulation (M)
 - vii. 5350 – Student Suicide Prevention – Policy and Regulation (M)
 - viii. 8462 – Reporting Potentially Missing or Abused Children – Policy (M)

- ix. 7440 – School Security – Policy & Regulation (M)
- x. 7441 – Electronic Surveillance in School Buildings and on School Grounds – Policy & Regulation (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

XIII. Enrollment Report

Grade	FY19 ENR	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List 2018/2019
K	44	45	44										100
1	44	43	45										49
2	44	44	44										42
3	44	43	44										37
4	44	42	44										41
5	44	44	44										37
6	44	42	47										21
7	44	42	43										22
8	42	40	42										16
Total	394	385	397										365

***Totals do not include 4 Out of District Students, 1 in 3rd, 1 in 6th and 2 in 8th Grade.

XIV. Committee Reports

1. SRC – Lynell Burgos, Susan Jackson
2. Community Outreach – Claudia Avarado, Anju Thomas
3. Development – Shamara Gatling-Davila , Indira Grullon
4. Finance and Facilities – Evan Gentry, Mariu Reynoso
5. Governance – Sean Hewitt, Susan Jackson

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

XV. New Business

XVI. Closing Comments

XVII. Action Items

- Next Board Meeting: November 29, 2018, January 17, 2019, March 21, 2019, May 09, 2019, June 20, 2019
- Board Retreat Dates: October 27, 2018 & April 6, 2019, from 9am to 3pm

XVIII. Adjournment

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											